

**JOINT MEETING  
FINANCE AND CONSTRUCTION COMMITTEES**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**January 8, 1998**

The University of Southern Indiana Finance Committee and Construction Committee met in a joint session on Thursday, January 8, 1998, at 9:00 a.m. at the Indiana State Chamber of Commerce Office, 115 W. Washington, Indianapolis, Indiana. Present were Trustees Charles Combs, Tina Kern, Thomas McKenna, Harolyn Torain, and James Will Sr. Also attending were Vice President for Business Affairs Richard Schmidt, Physical Plant Director Steve Helfrich, and Business Office Director Michael Whipple.

There being a quorum present, Mr. Combs called the meeting to order at 9:00 a.m.

**1. APPROVAL OF COST ESTIMATES FOR RENOVATION OF THE SCIENCE CENTER AND THE HEALTH PROFESSIONS CENTER**

After a presentation by Steve Helfrich, Director of the Physical Plant, and discussion, the committee, acting for the Board of Trustees, voted to approve the cost estimates (Attachment I) for this project (Attachment II).

**2. REVIEW OF RESPONSES TO REQUEST FOR PROPOSAL FOR FINANCING**

Business Office Director Mike Whipple presented a summary of the responses to Request for Proposal for Financing. Discussion followed, focusing on variable versus fixed rates. The Finance Committee will have a telephone meeting at a later date, at which time the university staff will present a proposal and recommendation on this matter.

**3. APPROVAL OF RECOMMENDATION FOR 1998-99 HOUSING RATES**

The committee discussed proposed 1998-99 housing rates and voted to recommend that the Board of Trustees approve the following proposed rates.

	<u>CURRENT FEE</u>	<u>PROPOSED FEE</u>	<u>EFFECTIVE DATE</u>
<b>FALL OR SPRING SEMESTER</b>			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 1,010	\$ 1,070	7-01-98
One Bedroom, Two Student	1,255	1,330	7-01-98
One Bedroom, One Student	2,515	2,650	7-01-98
<b>SUMMER SESSIONS</b>			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 585	\$ 615	5-01-98
One Bedroom, Two Student	750	795	5-01-98
One Bedroom, One Student	1,500	1,575	5-01-98
<b>SINGLE SUMMER SESSION</b>			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 195	\$ 205	5-01-98
One Bedroom, Two Student	250	265	5-01-98
One Bedroom, One Student	500	525	5-01-98

**4. APPROVAL OF PLANS FOR THE ART STUDIO PROJECT**

After a presentation by Steve Helfrich, Director of the Physical Plant, and discussion, the committee voted to approve the final plans for the Art Studio (Attachment III).

**5. REVIEW OF RESPONSES TO REQUEST FOR QUALIFICATIONS (RFQ) FOR COMPLETION OF THE HEALTH PROFESSIONS CENTER LOWER LEVEL**

After review and discussion of the responses to Request for Qualifications (Attachment IV), the committee reduced the list to the following firms which will be asked to submit full proposals:

BSA Design Inc.  
Edmund L. Hafer & Associates  
Jack R. Kinkel & Son Architects  
The Odle McGuire & Shook Corporation  
Ratio Architects Inc.  
Schmidt Associates  
Veazey, Parrott, and Shoulders

There being no further business, the meeting was adjourned at 10:20 a.m.

**COST ESTIMATES**

**Renovation of the Science Center and the Health Professions Center**

	<u>Science Center</u>	<u>Health Professions Center</u>	<u>Total</u>
General	690,896	1,593,740	2,284,636
Mechanical	2,154,000	1,303,767	3,457,767
Electrical	415,000	402,340	817,340
Fixed Equipment	794,400	172,583	966,983
Loose Equipment	500,000	160,000	660,000
Contingency	402,823	71,571	474,394
Architect	<u>398,000</u>	<u>134,827</u>	<u>532,827</u>
<b>TOTAL</b>	<b><u><u>\$5,355,119</u></u></b>	<b><u><u>\$3,838,828</u></u></b>	<b><u><u>\$9,193,947</u></u></b>

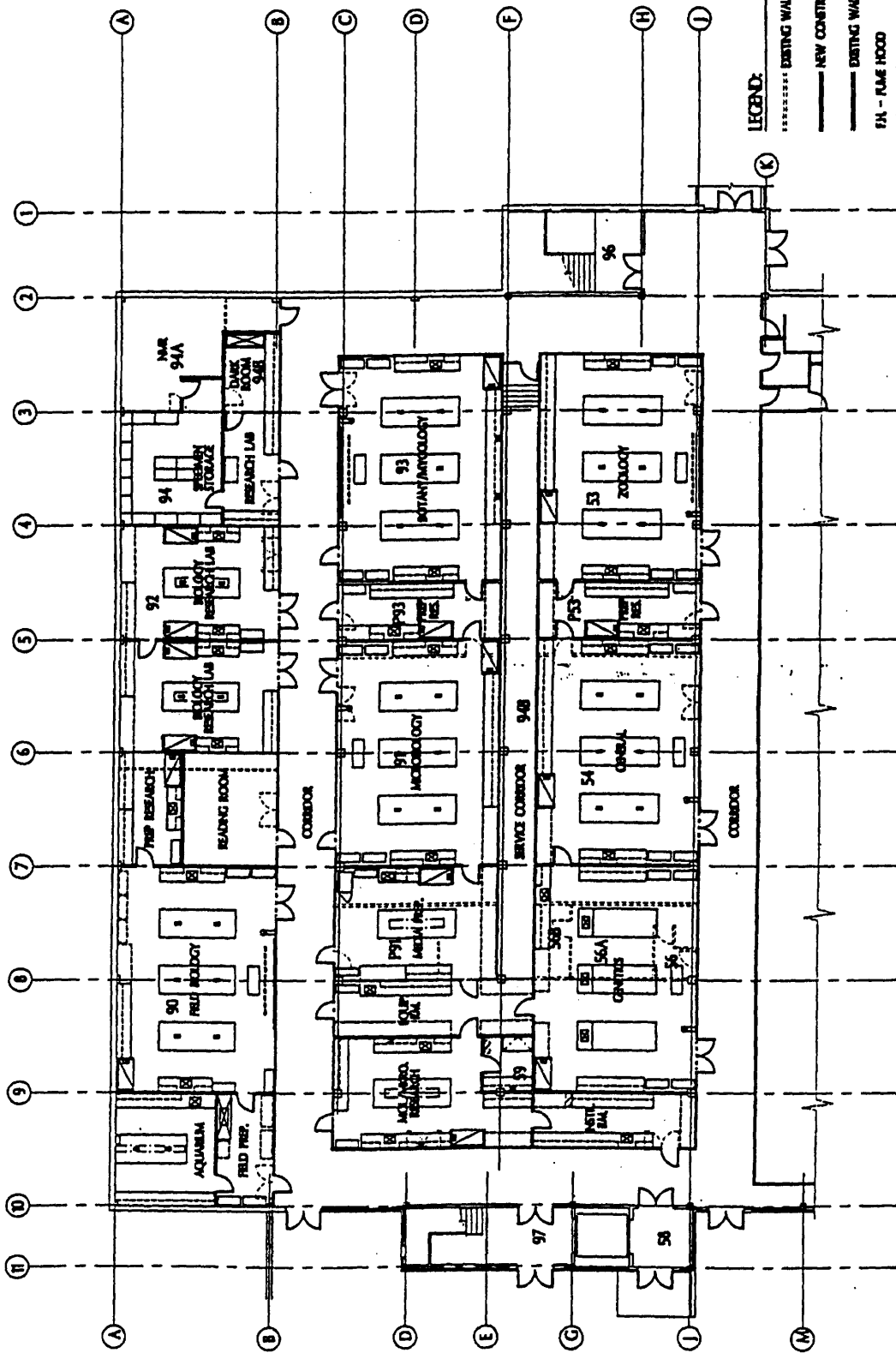
Project Gross Sq. Ft.	41,354	27,285	68,639
Project Cost per Sq. Ft.			
(with chiller)*	129	141	134
(without chiller)	129	121	126

\* On March 3, 1997, the Board of Trustees approved the design and development of an additional 1,000 tons of chilled water capacity at a cost of \$550,000. This additional cost was bid along with the Liberal Arts Center project, to be charged against future construction projects which will utilize the additional capacity. The Health Professions Center renovation is the first project which will require the additional capacity.



LEGEND:

- ..... EXISTING WALLS REMOVED
- NEW CONSTRUCTION
- EXISTING WALLS TO REMAIN
- FA - FUME HOOD
- CL - CLIP INK

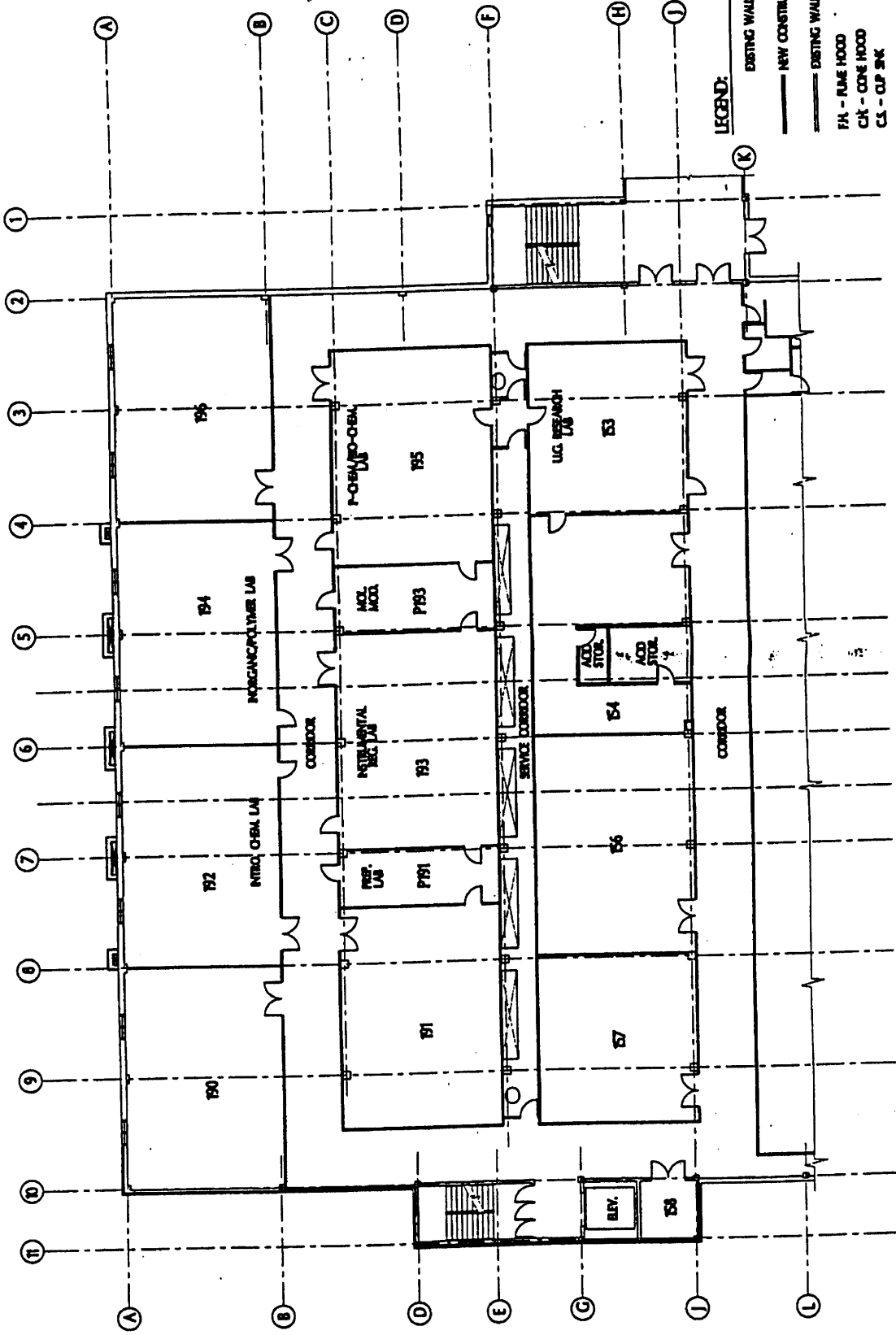


UNIVERSITY OF SOUTHERN INDIANA - SCIENCE LABORATORY RENOVATIONS

LOWER LEVEL PLAN



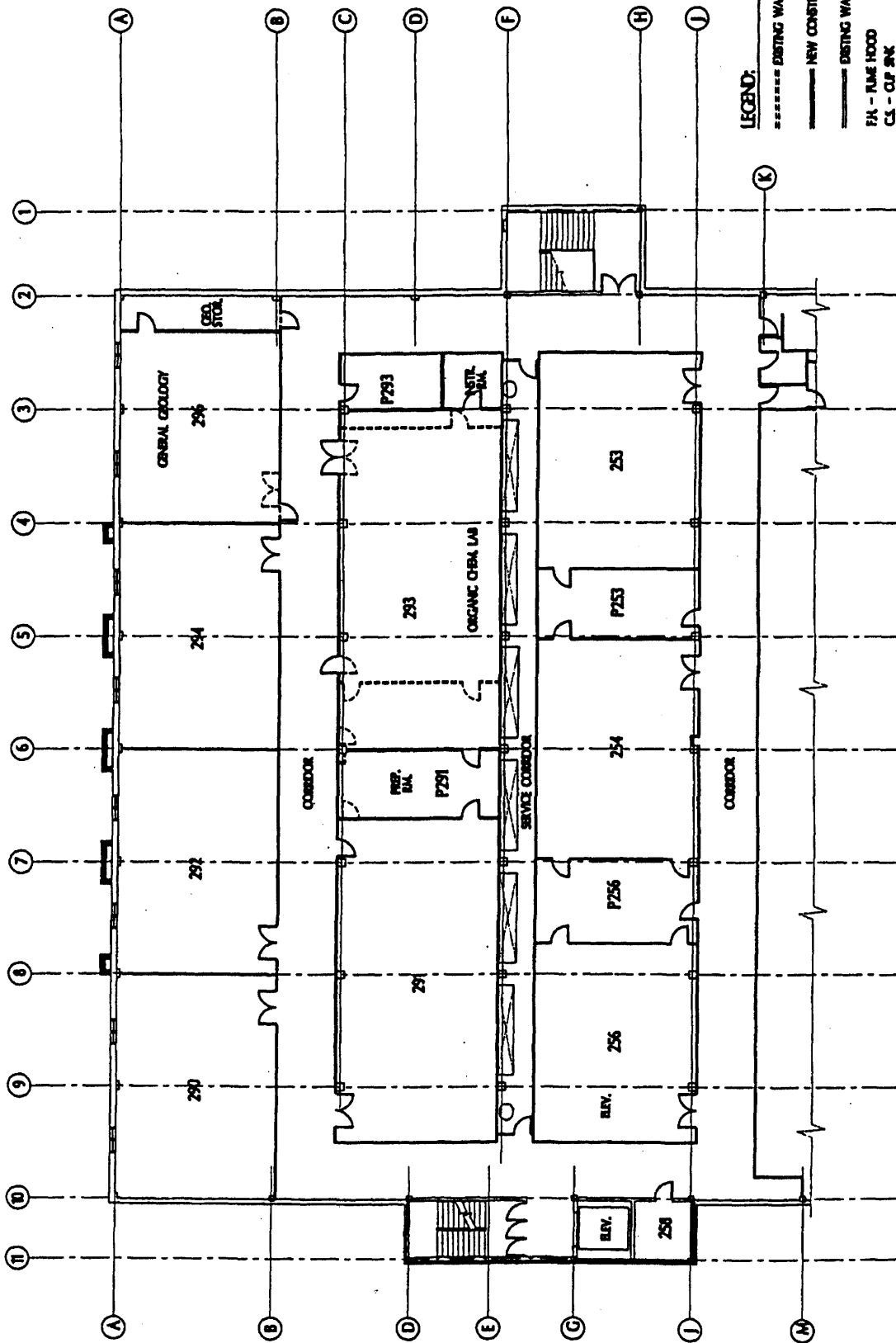
- LEGEND:**
- EXISTING WALLS REMOVED
  - NEW CONSTRUCTION
  - EXISTING WALLS TO REMAIN
  - FUM HOOD
  - CORE HOOD
  - CL - CLP SK



PLAN NORTH



UNIVERSITY OF SOUTHERN INDIANA-SCIENCE LABORATORY RENOVATIONS  
FIRST LEVEL PLAN



**LEGEND:**  
 - - - - - EXISTING WALLS REMOVED  
 \_\_\_\_\_ NEW CONSTRUCTION  
 ~~~~~ EXISTING WALLS TO REMAIN  
 FH - FUME HOOD  
 C.O.P. - CLEAN OUT POINT



UNIVERSITY OF SOUTHERN INDIANA-SCIENCE LABORATORY RENOVATIONS  
 SECOND LEVEL PLAN  
 0 10 20 FT.

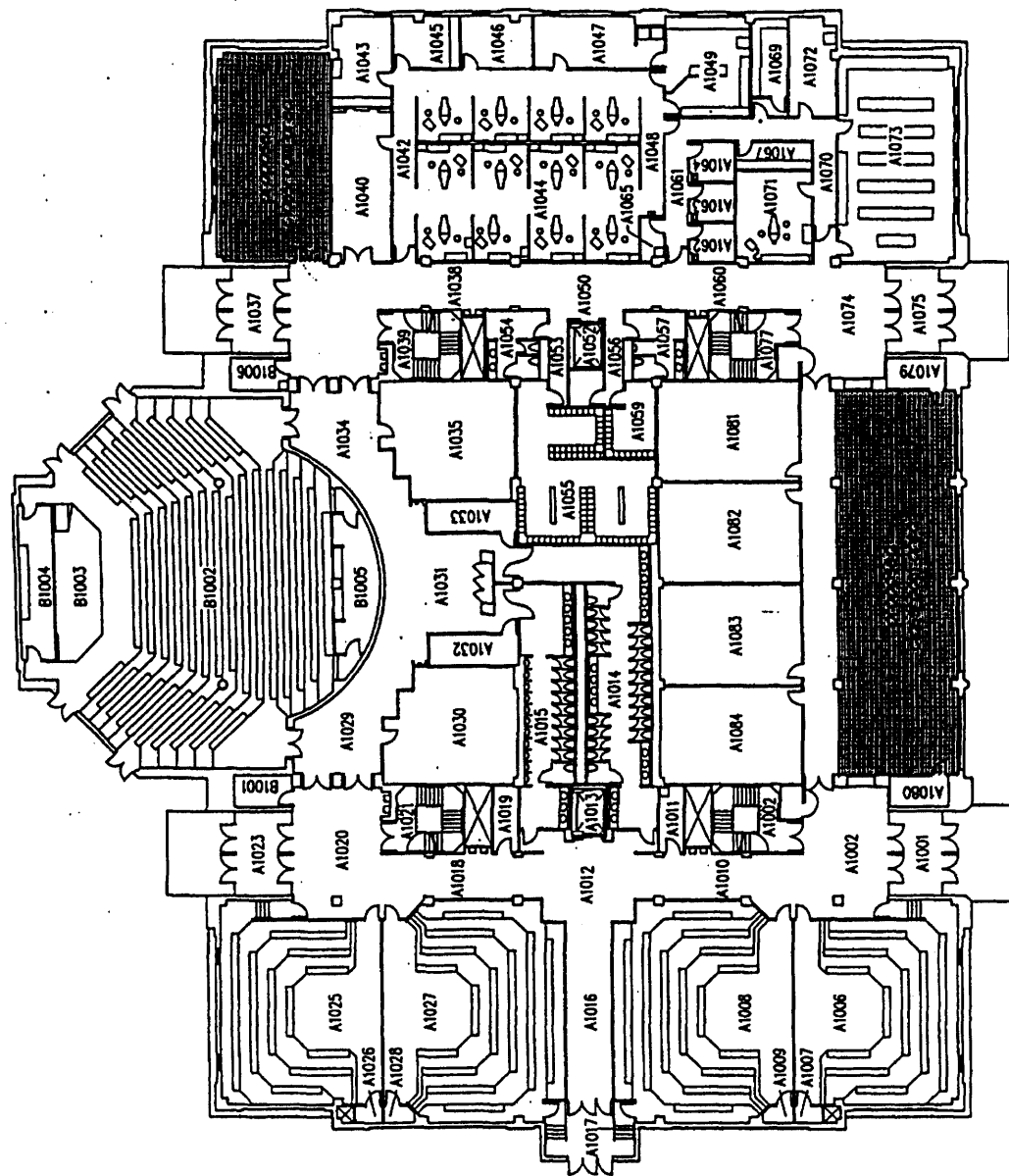
UNIVERSITY OF SOUTHERN INDIANA-SCIENCE LABORATORY RENOVATIONS  
 SECOND LEVEL PLAN





# First Level Floor Plan Health Professions Building

proposed classroom area





**VEAZEY  
PARROTT &  
SHOULDERS**



**University of Southern Indiana  
Studio Annex - Technology Building**

**Discussion Document**

**ARCHITECTS  
ENGINEERS  
PLANNERS**

**December 17, 1997**

**Studio Annex - Technology Building  
University of Southern Indiana  
Statement of Probable Cost  
December 17, 1997**

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|                                 |                  |
|---------------------------------|------------------|
| General Construction .....      | \$340,730.76     |
| Plumbing .....                  | 49,495.88        |
| Heating, Air Conditioning ..... | 114,221.25       |
| Electrical .....                | 56,407.73        |
| Site Development.....           | <u>24,894.38</u> |
| Subtotal .....                  | \$585,750.00     |
| Overhead and Profit (10%) ..... | <u>58,575.00</u> |
| Grand Total .....               | \$644,325.00     |

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**Studio Annex - Technology Building  
University of Southern Indiana  
Preliminary Project Schedule  
December 17, 1997**

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January 6, 1998 ..... Provide discussion plan, schedule,  
and cost estimate for Board

February 1, 1998 ..... USI submits information to Commission  
for Higher Education

March 3, 1998 ..... Go out for construction bids

May 14, 1998 ..... Approval of Commission for Higher Education

June 1, 1998 ..... Begin construction

October 15, 1998 ..... Complete construction

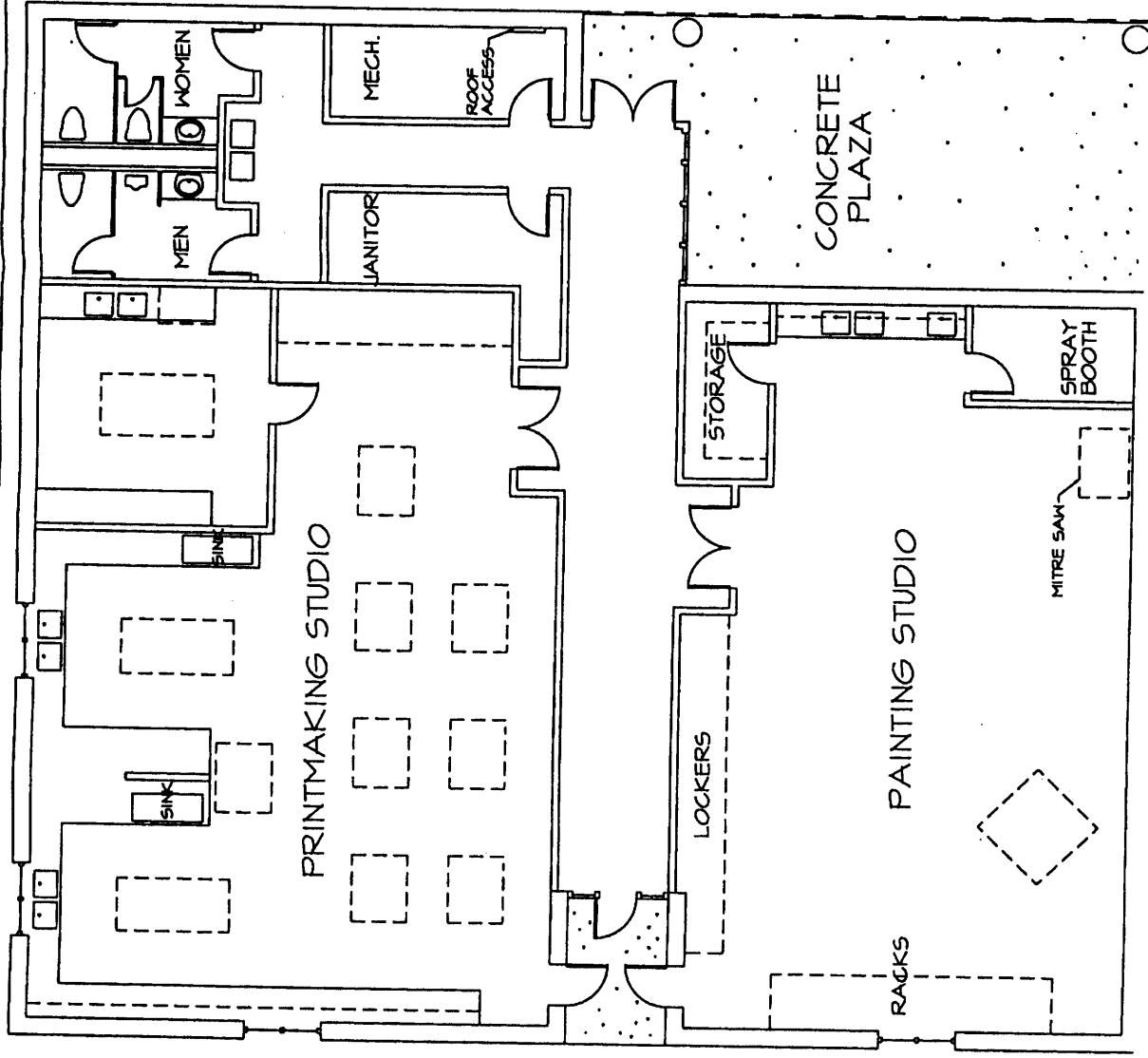
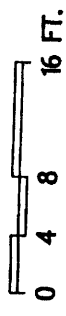


VEAZEY  
PARROTT &  
SHOULDERS

UNIVERSITY OF SOUTHERN INDIANA  
STUDIO ANNEX

DISCUSSION PLAN A - 6250 SF.  
December 97

PLAN  
NORTH





## REQUEST FOR STATEMENT OF QUALIFICATIONS

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The University of Southern Indiana seeks a **STATEMENT OF QUALIFICATIONS** from firms interested in providing professional architectural and engineering services for the design and construction of our project titled **Completion of the Lower Level of the Health Professions Center**.

This project will consist of constructing classrooms, instructional laboratories, faculty offices and associated spaces for the School of Nursing and Health Professions and the School of Science and Engineering Technology. The project will entail the design of the programmed spaces in the unfinished lower level of the Health Professions Center, a space of approximately 20,000 gross square feet. The project budget is \$2,500,000. Architectural and engineering design is to begin upon selection of the design firm(s) and construction of the project is anticipated to begin in May of 1998.

Attached is the **Lower Level Space Use Recommendation** taken from the program specifications prepared by the University.

Interested firms shall submit three sealed copies of a current AIA B-431 Architect's Qualification Statement or an equivalent form, supplemented as needed to provide, at a minimum, the following information:

The firm's project experience of similar type classroom and laboratory projects in the last ten years.

Qualifications of key personnel designated for this project.

Other team members (consultants and other firms) that may be involved and the services they will provide for this project.

Ability to perform the work in a timely manner.

Three references for projects of similar scope and complexity.

The University will select several firms for further consideration for this project after review of the Statement of Qualifications.

The submission should not exceed ten pages. Submissions will be accepted until 4:00 p.m., January 5, 1998 at the office of

Mr. Richard W. Schmidt  
Vice President for Business Affairs and Treasurer  
Wright Administration Building, Room 102A  
8600 University Boulevard  
Evansville, Indiana 47712

Questions should be directed to Stephen P. Helfrich, Director, Physical Plant, at (812) 464-1782.

HEALTH PROFESSIONS CENTER  
LOWER LEVEL SPACE USE RECOMMENDATIONS

|                                                                                                                                               |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Science- 3 labs and storage                                                                                                                   | 4,000 sq. ft.  |
| Health Education - 1 lab<br>(Exercise physiology)                                                                                             | 2,000 sq. ft.  |
| Health Education - office                                                                                                                     | 150 sq. ft.    |
| Computer Lab for general use                                                                                                                  | 1,000 sq. ft.  |
| Student Health Services and<br>Nursing and Health Professions<br>Clinic Practice Lab                                                          | 3,000 sq. ft.  |
| Student interaction and study area<br>(Helene Fuld grant submitted which<br>would provide monies for furnishing area)<br>(north end of bldg.) | 1,600 sq. ft.  |
| Social Work Dept. (6 rooms)                                                                                                                   | 1,600 sq. ft.  |
| Physical Therapy Lab Space<br>Could be divided up for classroom<br>or office space until needed                                               | 2,400 sq. ft.  |
| PA Lab and Classroom space                                                                                                                    | 1,500 sq. ft.  |
| Distance Education Office/Storage                                                                                                             | 250 sq. ft.    |
| Classroom/Temporarily to be used for<br>Office Space                                                                                          | 600 sq. ft.    |
| Storage                                                                                                                                       | 1,000 sq. ft.  |
| Restrooms, utilities                                                                                                                          | 900 sq. ft.    |
| <hr/>                                                                                                                                         |                |
| Total space needs identified                                                                                                                  | 20,000 sq. ft. |